

Using Your National Provider Identifier (NPI) with Georgia Medicaid

Georgia Medicaid will comply with federal regulations and begin using the National Provider Identifier (NPI) as the provider identifier on all standard transactions on or before the May 23rd, 2007 compliance date.

How and when will you use your NPI with Georgia Medicaid? You can use the information below as a quick reference guide for using your NPI and your Georgia Medicaid ID beginning on May 23rd, 2007.

When do I need to use my NPI?

- You must use your NPI on all electronic claims submissions. This includes claims submitted via WINASAP.
- Applying to be a Medicaid Provider

When do I need to use my Medicaid Provider ID?

You will need to use your Medicaid Provider ID in the following circumstances.

- Paper claims submission
- Resubmission of electronic claims on paper
- Submission of web claims
- IVR System inquiries
 - Provider authentication
 - All claim inquiries
 - All other inquiries
- Telephone inquiries
 - Provider authentication
 - All claim inquiries
 - All other inquiries
- Prior authorizations
 - Requests
 - Inquiries
- Referrals
 - Request
 - Inquiries
- Medicaid forms

When do I need both my NPI and my Medicaid Provider ID?

- Adding a location to my Provider record
- Changing my Provider information
- Written inquiries and correspondence
- E-mail and 'Contact Us' inquiries

For information on how to obtain an NPI and to submit your NPI to Georgia Medicaid, please go to the GHP Web Portal at <https://www.ghp.georgia.gov/wps/portal> and click on Provider Information. Scroll to the NPI section of the Provider Information screen and click on the information you would like to view.

National Provider Identifier (NPI) Testing

Georgia Medicaid will comply with federal regulations and begin using the National Provider Identifier (NPI) as the provider identifier on all standard transactions on or before the May 23rd, 2007 compliance date.

Prior to final implementation a period of dual submission will begin the first week of February and continue through May 22nd. During this period we are asking providers who have already submitted their NPI to Georgia Medicaid to submit their electronic claims with both their NPI and their Medicaid Provider ID. This period allows us to test our systems to ensure that the cross-match process of NPI to Medicaid Provider ID is working correctly.

The data content for the claims transaction (837) provider data is described below. The updated companion guide for the 837 transaction will be available by February 1, 2007 at http://www.acs-cro.com/Medicaid_Accounts/Georgia_Medicaid/Companion_Guides/companion_guides.htm

The following 837 data segments are related to the billing provider and the payee provider:

NM1 contains the provider's name and the primary identifier

- If the identifier is an NPI, the qualifier is 'XX' in the NM108 field followed by the provider's NPI in the NM109 field.
- If the provider is not eligible for an NPI, the qualifier should be either '24', followed by the provider's tax identification number, or '34' followed by the provider's Social Security Number

N3 contains the provider's street address

N4 contains the provider's city, state, zip

- It is important that the zip code field be entered as the full 9-digit zip. This reduces the possibility that a claim is associated with an incorrect Medicaid ID

REF contains additional provider identifiers (Tax ID, Medicaid ID, Medicare ID, etc.)

- If the primary identifier in the NM1 segment is 'XX' and the NPI is submitted, the provider should submit their tax identification number as an additional identifier
- For the period beginning immediately through the mandated NPI implementation date, the provider is required to enter an additional secondary identifier as either '1D' for their Medicaid ID, or '1C' for their Medicare ID in the REF segment REF01 field, and the associated identifier in the REF02 field.

In addition to the above data segments that are now being submitted, the PRV segment is required to assist in identifying the correct Medicaid ID. The following values apply to this segment:

- PRV01 – Provider Code (BI for billing provider, PT for pay to provider, RF for referring provider, or PE for performing or rendering provider)
- PRV02 – 'ZZ' indicating that PRV03 is a taxonomy code

- PRV03 – the taxonomy code for the corresponding provider (rendering, referring, billing, etc.)

Note: Payee providers who are health care providers and conduct electronic transactions must provide their NPI to Georgia Medicaid immediately.

For additional information on NPI and Georgia Medicaid go to the GHP Web Portal at <https://www.ghp.georgia.gov/wps/portal> and click on Provider Information. Scroll to the NPI section of the Provider Information screen and click on the information you would like to view.

National Provider Identifier (NPI) Implementation and Georgia Medicaid

Georgia Medicaid will comply with federal regulations and begin using the National Provider Identifier (NPI) as the provider identifier on all standard electronic transactions on or before the May 23rd, 2007 compliance date. All health care providers who submit electronic transactions must use the NPI as the sole identifier on these transactions starting on the compliance date.

NPI Submittal

A crosswalk is being built between current provider Medicaid IDs and NPIs. This crosswalk will allow Medicaid to match claims submitted with an NPI to the appropriate provider and ensure correct and timely payment. As part of this process we have asked all providers to submit their NPIs on the Georgia Medicaid NPI Submittal Form. This form requires providers to match their NPI(s) to their current Medicaid Provider ID(s) and also provide the appropriate taxonomy code(s) for the NPI submitted.

Note:

All providers who are eligible to receive an NPI and submit electronic claims must submit their NPI(s) to Georgia Medicaid immediately. Sufficient time must be allowed for entry of NPI(s) to the Medicaid system. Failure to submit NPI(s) as soon as possible may result in claims denial or claims payment delay after May 23, 2007.

Testing

Prior to final implementation a period of dual submission will begin the first week of February and continue through May 22nd. During this period we are asking providers who have already submitted their NPI to Georgia Medicaid to submit their electronic claims with both their NPI and their Medicaid Provider ID. This period allows us to test our systems to ensure that the cross-match process of NPI to Medicaid Provider ID is working correctly.

The updated companion guide for the claims transaction (837) will be available by February 1, 2007 at

www.acs-gcro.com/Medicaid_Accounts/Georgia_Medicaid/Companion_Guides/companion_guides.htm

Additional Information

For additional information on NPI and Georgia Medicaid go to the GHP Web Portal at <https://www.ghp.georgia.gov/wps/portal> and click on Provider Information. Scroll to the NPI section of the Provider Information screen and click on the information you would like to view.